

## Guidelines for Nevada State Cottey College Travel Fund

### **Applicants must:**

1. Be a Nevada resident.
2. Have completed her sophomore year of high school.
3. Be sponsored by a Nevada P.E.O. or Nevada local P.E.O. chapter.
4. Attend a Cottey College sponsored event. *Dates of these events are posted on the Cottey College website ([www.cottey.edu](http://www.cottey.edu)).*
  - ★ “C” for Yourself Weekend
  - ★ Show Me Cottey
  - ★ Summer Workship
  - ★ Celebration of Achievement
  - ★ Campus Tours
  - ★ Independent Visit
5. Submit her application no later than one month prior to her visit to Cottey College. The application must include an itinerary which details the adult traveling with the prospective student, flight and lodging information, means of transportation between airport, Cottey and return to airport.
6. Return her completed reimbursement request form to the Chair of the Nevada State Cottey College Scholarship Committee within one month. Completed application includes:
  - ★ Copy of airfare confirmation (electronic ticket or confirmation).
  - ★ Confirmation of payment of event registration fee to Cottey College.
  - ★ Shuttle fee for transportation to and from Kansas City Airport.
  - ★ A letter from parent/guardian giving their permission for this visit.

A successful applicant may receive an amount determined by the Nevada State Chapter Board to apply toward her expenses. This shall be determined by the cost of travel to Cottey College, the availability of money in the Fund, and the number of other applicants.

If a recipient is unable to attend her Cottey event, she must return the money in whole.